**MEETING MINUTES OF THE UPPER DAUPHIN INDUSTRIAL DEVELOPMENT AUTHORITY**

A meeting of the Upper Dauphin Industrial Development Authority was held on July 19, 2011 at Shaffer & Engle Law Offices, LLC located at 512 Market Street, Millersburg, PA 17061. This meeting was properly advertised in the Harrisburg Patriot News.

The Solicitor opened the meeting at 2:00 pm with a roll call. There were no members of the public in attendance.

**Present**:

Kathryn Olinger

Lori Schoffstall

Harold Engle

**Also Present**:

Jeffrey Engle, Solicitor, Shaffer & Engle

Dale Ketner, Shaffer & Engle

**MINUTES**:

The minutes of the March 30, 2011 meeting were approved as read.

**COMMITTEE REPORTS**:

None

**OFFICER REPORTS**:

None

**UNFINISHED BUSINESS**:

**NED SMITH CENTER**

The cooperation agreement with Ned Smith for the Phase II Grant was approved.

**LONDONDERRY SCHOOL PROPOSED PLAN OF REFINANCE:**

Updated bond refinance was completed and the $5,000 fee to UDIDA was deposited in the money market fund as of May 3, 2011.

**AUDIT**:

The 2010 audit to DCED and Millersburg Borough was completed and forwarded to both entities.

**NEW BUSINESS:**

**ETHICS FORMS:**

All forms were completed and submitted to the State prior to the May 1, 2012 deadline. As a note, the submission for the 2013 year will be due again on May 1, 2013. Shaffer & Engle will forward this forms to each member in the Fall or Winter of each year. If needed, your prior completed forms are available on file for reference when filling out the next year's Ethics Form.

**PAYMENT OF BILLS**:

All current bills totaling $2,574.21 were paid by unanimous approval. These included the following:

Patriot News: $245.14 (advertisement for meeting)

Custer, Faust & Associates- $575 (annual DCED submission and audit for 2010)

Penn National Insurance- $673 (Indemnity insurance)

Shaffer & Engle- $1,081.07 (legal fees, including review of the United Church of Christ paperwork on settlement of bonds and related costs).

**ACCOUNT BALANCES**:

The checking account with Susquehanna currently has $3,902.58.

The Money Market with Susquehanna currently has $13,560.93.

**ADJOURNMENT**:

There being no further business, the meeting was adjourned at approximately 2:30 pm.

BY THE SECRETARY:

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David E. Hawley, Secretary