**MEETING MINUTES OF THE UPPER DAUPHIN INDUSTRIAL DEVELOPMENT AUTHORITY**

A meeting of the Upper Dauphin Industrial Development Authority was held on August 14, 2012 at Shaffer & Engle Law Offices, LLC located at 512 Market Street, Millersburg, PA 17061 at 11 AM. This meeting was properly advertised in the Upper Dauphin Sentinel. (*See* Proof of Advertisement attached hereto and made a part hereof).

The Chairman, Dale Hoover, opened the meeting at 11:00 pm with a roll call. There were no members of the public in attendance. Invited citizens included, the Honorable Jeffrey Haste, Dauphin County Commissioner, Mrs. Donna Kreiser, Esquire of McNees Wallace and Nurrick, Stephen Flaherty and Louis Verdelli both of RBC Capital Markets, and Bill Napikoski of Mid-Atlantic Green Builders, LLC

**Present**:

Mr. Dale Hoover- Chairman

Mr. David Hawley- Secretary

Mrs. Kathryn Olinger- Treasurer

Mrs. Lori Schoffstall-Troutman Assistant Secretary

Mr. Harold Engle- Vice-Chairman

**Also Present**:

Mr. Jeffrey Engle, Solicitor, Shaffer & Engle Law Offices, LLC

**REORGANIZATION:**

The members of the Board reorganized at this time. There was a motion from the floor by David Hawley to list the current slate of candidates as presented during roll call for their respective positions. The motion was properly seconded by Harold Engle. All were in favor.

**MINUTES**:

The minutes of the July 19, 2011 meeting were approved as read.

**COMMITTEE REPORTS**:

None

**OFFICER REPORTS**:

The solicitor provided the members with a membership update on the dates for the expirations of their respective terms of office. Mrs. Schoffstall's term ends on December 31, 2012 and she is interested in continuing for another term of 5 years. The solicitor will notify the Borough Secretarty, Ann Jackson of same.

**UNFINISHED BUSINESS**:

The 2011 Financial audit and annual report to The PA Department of Economic and Community Development (DCED) and the Millersburg Borough have been completed by Custer, Faust & Associates on July 17, 2012 and were forwarded to them by July 30, 2012 in compliance with 53 Pa.C.S.A. §5603. (*See* copy of Report and Audit attached hereto and made a part hereof). There was a motion from the floor by Harold Engle to approve the audit and report, which was properly seconded by Mrs. Olinger. All were in favor.

**TREASURER'S REPORT**

As of August 14, 2012 the account balances are as follows:

**General:** **$5,061.45**. This amount includes a $3,000 transfer from the UDIDA Money Market Account on July 30, 2012. It also includes deposits made totaling $1200 from the Londonderry School (3/19/2003 bond issue service fee of $300), Homeland Center (5/22/2003 bond issue service fee of $300), Shadowfax Corporation (tax exempt term loan issued 2/20/2003 service fee of $300) and Association of Colleges and Universities of PA (7/23/1998 bond issue service fee of $300).

**Money Market Account**: **$10,586.47**.

**PAYMENT OF BILLS**:

The Invoices presented for payment were as follows:

**Penn National Insurance**- 2012 Indemnity Bond. Annual Amount of **$673.00.**

**Custer, Faust & Associates**- Completion of Annual Audit and DCED report- **$650.00.**

**Shaffer & Engle Law Offices, LLC**- Annual fee of **$500** and invoice #10272 in amount of **$645.00**. Total of **$1,145.00**.

**Upper Dauphin Sentinel** for meeting advertisement. **$30.22.**

A motion from the floor was made by Mrs. Olinger to pay the listed invoices totaling **$2,498.22**. The motion was properly seconded by Mrs. Schoffstall-Troutman. All were in favor.

**NEW BUSINESS:**

**SOLAR FARM PROJECT:**

The invited guests provided information to the Board Members concerning the development of a 2 megawatt solar farm on the current Dauphin Meadows landfill site. Mr. Napikoski provided the members with a 14-page *pro forma* that detailed the site usage, possible revenues and photos of another site in Fishing Creek Valley currently in use by the County of Dauphin. Mr. Flaherty, Mrs. Kreiser and Mr. Verdelli provided financial feasibility options to the Board for such a project. Mr. Haste provided background information on the current site in Fishing Creek Valley utilized for the benefit for the County.

The Board Members were interested in pursuing such a project and the solicitor requested the authority to pursue such feasibility options for the Board.

Motion from the floor by Mr. Engle to allow the solicitor to pursue feasibility options for the Board on the Solar Farm Project was made and properly seconded by Mr. Hawley. All were in favor.

**ADJOURNMENT**:

There being no further business, the meeting was adjourned at 12:05 pm.

BY THE (ASSISTANT) SECRETARY:

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Lori Schoffstall-Troutman,

Assistant Secretary