

## MEETING MINUTES OF THE UPPER DAUPHIN INDUSTRIAL DEVELOPMENT AUTHORITY

A meeting of the Upper Dauphin Industrial Development Authority was held on April 2, 2018 at JCT Realty located at 292 Union Street, Millersburg, PA 17061 at 1:00 PM.

The Chairman, Harold Engle, opened the meeting at 1:30 PM with a roll call. There were no members of the public in attendance. A quorum was established. The meeting was duly advertised in the Upper Dauphin Sentinel on March 20, 2018. (See proof of publication attached to these minutes).

### **Present:**

Mrs. Lori Troutman-Schoffstall Treasurer  
Mr. Harold Engle- Chairman  
Mrs. Tamie Laudenslager- Assistant Secretary  
Kenneth Beach- Secretary

### **Absent:**

Mr. David Hawley- Vice Chair

### **Also Present:**

Mr. Jeffrey Engle, Solicitor, Shaffer & Engle Law Offices, LLC

### **I. MINUTES:**

The minutes of the May 10, 2017 meeting were approved as read.  
Motion by Mrs. Laudenslager  
Seconded by Mrs. Troutman-Schoffstall  
All were in favor. Motion carried.

### **II. REORGANIZATION:**

Reorganization occurred.

- Mr. Harold Engle- Chair  
Motion by Mrs. Laudenslager; Second by Mrs. Troutman-Schoffstall  
There being no further nominations, a unanimous ballot was cast for Mr. Engle.
- Mr. David Hawley- Vice Chair  
Motion by Mrs. Laudenslager; Second by Mrs. Schoffstall-Troutman  
There being no further nominations, a unanimous ballot was cast for Mr. Hawley.

- Mrs. Lori Schoffstall-Troutman- Treasurer  
Motion by Mrs. Laudenslager; Second by Mrs. Schoffstall-Troutman  
There being no further nominations, a unanimous ballot was cast for Mrs. Troutman-Schoffstall.
- Mrs. Tamie Laudenslager- Assist. Secretary  
Motion by Mr. Engle, Second by Mrs. Troutman-Schoffstall.  
There being no further nominations, a unanimous ballot was cast for Mrs. Laudenslager.
- Mrs. Kenneth Beach- Secretary  
Motion by Mr. Engle, Second by Mrs. Troutman-Schoffstall.  
There being no further nominations, a unanimous ballot was cast for Mr. Kenneth Beach.

### III. UNFINISHED BUSINESS:

None.

### IV. NEW BUSINESS:

A. Treasurer's Report as of February 28, 2018, was received from Mrs. Troutman-Schoffstall, which contained as follows:

As of December 30, 2016 we have the following balances on account with BB&T:

**GENERAL CHECKING-** \$3,883.23;

**MONEY MARKET-** \$7,624.17

**RECEIVABLES-** Invoices have been mailed to the following:

**Londonderry School** (bonds issued 3/19/2003)- \$300 for 2018 was received.

**Homeland Center** (bonds issued 5/22/2003)- \$300 for 2018 was received.

**Chase Manhattan Trust Co of PA**

Association of Independent Colleges and Universities of PA ("AICUP")  
(7/23/1998)- \$400 for 2018 was received, which will continue until 2025 under the agreement.

B. Payment of Bills

- Shaffer & Engle- annual fee (\$500), plus costs (\$12.48) of \$512.48; Motion by Mrs. Laudenslager, Second by Mr. Engle. Motion carried.

- Audit fee for BSSF- \$1,300. Motion by Mr. Engle, Second by Mrs. Troutman-Schoffstall. Motion carried.
- Upper Dauphin Sentinel- \$32.00 for advertisement of meeting. Motion by Mr. Engle, Second by Mrs. Laudenslager. Motion carried.
- Upper Dauphin Sentinel- Check no. 200; \$50.50 on May 15, 2017 for "Proof of Publication."
- Upper Dauphin Sentinel- Check no. 201; \$40.10 on June 2, 2017 for "Annual Financial Publication."
- Info Quest- Check no. 202; \$31.25 on June 21, 2017 for "Wordpress Update to Website."
- Info Quest- Check no. 203; \$195.35 on March 7, 2018 for "Hosting and Domain Fee" for website.

Motion to approve by Mr. Engle; Second by Mrs. Laudenslager. All were in favor.

**VI. COMMITTEE REPORTS:**

None.

**VII. OFFICER REPORTS:**

None.

**MEMBERSHIP UPDATE WAS PROVIDED**

**Mr. Engle-** Good through January 1, 2020.

**Mrs. Troutman-Schoffstall-** Good through January 1, 2023.

**Mrs. Tamie Laudenslager-** Good through January 1, 2017. (She was specially appointed by Council on June 12, 2013 to serve the unexpired term of Mrs. Katy Olinger through December 31, 2016).

**Mr. Hawley-** Good through January 1, 2019.

**VI. ADJOURNMENT**

There being no further business, I motion that we adjourn.

Motion by Mr. Engle, second by Mrs. Troutman-Schoffstall. All were in favor.

**Adjourned at 2:03 PM.**

BY THE (ASSISTANT) SECRETARY:

  
*Tamie Laudenslager*  
Mrs. Tamie Laudenslager

# PROOF OF PUBLICATION of Notice in Upper Dauphin Sentinel

P.O. BOX 250, 510 UNION STREET, MILLERSBURG, PA  
(Under Act No. 587. Approved May 16, 1929, P.L. 1784 As Amended)

State of Pennsylvania }  
County of Dauphin }

ss:

Kocher Enterprises Inc., The owner of the Upper Dauphin Sentinel, of the County and State aforesaid, being duly sworn and according to law, deposes and says that the Upper Dauphin Sentinel, published in the Borough of Millersburg, County and State aforesaid, was established in the month of June, 1884, and since that date has been regularly issued in said County, and that the printed notice or publication attached hereto is exactly the same as was printed and published in the regular editions and issues of the said Upper Dauphin Sentinel on the following dates, viz:  
03/20/2018

Affiant further deposes that he is the owner of the Upper Dauphin Sentinel, a periodical of general circulation, to verify the foregoing statement under oath, and that neither the affiant nor the Upper Dauphin Sentinel is interested in the subject matter of the aforesaid notice or advertisement, and that all allegations in the foregoing statement as to time, place, and character of publication are true.

**NOTICE**  
NOTICE IS HEREBY GIVEN that the Board of Upper Dauphin Industrial Development Authority (the "Authority"), will hold a special meeting on **Monday, April 2, 2018 at 1:30 pm at 292 Union Street, Millersburg, Dauphin County, Pennsylvania.** MEETING PURPOSE: Conduct such regular lawful business as may come before it, such as reorganization, payment of bills, and discussions regarding new possible projects. Persons with disabilities desiring to attend the meeting(s) may request auxiliary aids and services by calling the Authority office at 717-545-3032 within 48 hours of the meeting(s).  
**BY ORDER OF THE BOARD OF UPPER DAUPHIN INDUSTRIAL DEVELOPMENT AUTHORITY.**  
3-20-18,1T

[Signature]  
Sworn to and subscribed before me this 21st  
Day of March, 2018  
[Signature]

COMMONWEALTH OF PENNSYLVANIA  
NOTARIAL SEAL  
SHERI L. IMHOF, Notary Public  
Millersburg Boro, Dauphin County  
My Commission Expires September 2, 2021

Statement of Advertising Costs:  
For publishing the notice or publication attached hereto on the above Stated dates .....\$ 24.50  
  
Probating same.....\$ 7.50

To *The Upper Dauphin*  
**Sentinel**

*Your First Choice for Local News.*

For publishing the notice or publication attached hereto on the above stated dates \$ 24.50  
  
Probating same.....\$ 7.50  
  
Total.....\$ 32.00

### RECEIPT FOR ADVERTISING COSTS

The Upper Dauphin Sentinel, a periodical of general circulation, hereby acknowledges receipt of the aforesaid notice and publication costs and certifies that the same have been duly paid.

UPPER DAUPHIN SENTINEL  
By [Signature]