

## MEETING MINUTES OF THE UPPER DAUPHIN INDUSTRIAL DEVELOPMENT AUTHORITY

A meeting of the Upper Dauphin Industrial Development Authority was held on May 7, 2013 at Shaffer & Engle Law Offices, LLC located at 512 Market Street, Millersburg, PA 17061 at 2 PM. This meeting was properly advertised in the Upper Dauphin Sentinel. (See Proof of Advertisement attached hereto and made a part hereof).

The Chairman, Dale Hoover, opened the meeting at 2:00 pm with a roll call. There were no members of the public in attendance.

### **Present:**

Mr. Dale Hoover- Chairman  
Mr. Harold Engle- Vice-Chairman  
Mrs. Lori Schoffstall-Troutman Assistant Secretary/Treasurer  
Mr. David Hawley- Secretary

### **Absent:**

Mrs. Kathryn Olinger- Resigned

### **Also Present:**

Mr. Jeffrey Engle, UDIDA Solicitor, Shaffer & Engle Law Offices, LLC  
Jeffrey Haste, Dauphin County Commissioner  
Jere Troutman, Millersburg Area Authority Manager  
Dale Ketner, Esq., Solicitor Millersburg Area Authority  
Bill Napikoski, Mid-Atlantic Green Builders, LLC  
Dave Hommerich, Sunrise Energy

### **MINUTES:**

The minutes of the January 21, 2013 meeting were approved as read.  
Motion by Mr. Hawley  
Seconded by Mrs. Troutman-Schoffstall  
All were in favor.

### **UNFINISHED BUSINESS:**

**A. Vacancy.** The vacancy will need to be filled by July 1, 2013 when the UDIDA has to provide its annual certification of membership to DCED and the Borough of Millersburg. Details on possible candidates to be discussed at the meeting.

**B. Website.** The Solicitor met with Infoquest Technologies on April 16, 2013. They provided a quote of \$1,469.35 to provide a website design and hosting for the UDIDA. The yearly fee to maintain the site would be approximately \$194.35. (See *quote attached*). Other site designs and hosting are comparable.

MOTION BY: Mr. Hawley

SECOND BY: Mr. Engle

All were in favor

**C. Millersburg Pool Association.** The members voted in January to extend a matching offer to the Association of \$2500 for their efforts to obtain a diving board for the pool. I have been advised by the Association that they have met their goal and exceeded our threshold amount of \$2500. I would like to arrange for a check presentation ceremony during the 2013 pool opening. Local press will be notified.

**NEW BUSINESS:**

**A. TREASURER'S REPORT** (as of May 7, 2013)

GENERAL CHECKING/OPERATING ACCOUNT BALANCE: **\$5,199.80.**

January 2012 balance was \$12,499.53 (includes deposit on 1/2/2013). Funds in the amount of \$7,000 were transferred on January 23, 2013 to the Money Market account.

MONEY MARKET BALANCE: **\$17,618.12** as of March 19, 2013. The account was previously \$10,608.77 at our January 21, 2013 meeting.

RECEIVABLES:

None at this time. All entities have paid their annual fees.

**B. PAYMENT OF BILLS**

**Shaffer & Engle Law Offices, LLC**- Current charges **\$105.00.** See *invoice No. 11506.*

**Upper Dauphin Sentinel** for meeting advertisement- **\$31.42**; a credit is on file at the Sentinel for the UDIDA in this amount. Therefore no balance is due.

**Motion:** I hereby make a motion that we pay the bills presented in the total of **\$105.00.**

**ONGOING PROJECTS:**

**C. SOLAR FARM PROJECT**

**BRIEF SYNOPSIS:** The UDIDA last met in August 2012 to discuss a project that would entail utilization of third party land, such as Waste Management, for the purposes

of erecting a 1-3 megawatt solar farm. One (1) megawatt roughly produces enough electricity to fully run 256 homes for one year. This option would have required that the solar farm be within one (1) mile of a municipal entity, such as the Millersburg Area Authority, that would utilize the energy. That proposal required the use of bonds and the debt repayment structure was not cost-effective for the MAA or the UDIDA. It would have produced a shortfall for the first several years. We have also experienced some initial approval of the idea by Waste Management (potentially offset some of the expenditures), but now their sentiment toward the project has seemed to wane.

A new idea has been proposed by Mr. Haste that he and the other members of his team would like to outline. That proposal essentially involves a use of private funding from banks and governmental sources such as DCED and USDA. However, because of the private market involvement, we've now learned that it may not be feasible to issue tax-exempt bonds through the UDIDA. This limits our involvement.

The members of Mr. Haste's team would like an audience with the MAA to discuss this possibility.

**NEW BUSINESS:**

None.

**COMMITTEE REPORTS:**

None.

**OFFICER REPORTS:**

None.

**UNFINISHED BUSINESS:**

None.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 3:15 pm. Motion made by Mr. Hawley, seconded by Mr. Engle.

BY THE SECRETARY:

/s/ David Hawley

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Mr. Hawley, Secretary