

## **MEETING MINUTES OF THE UPPER DAUPHIN INDUSTRIAL DEVELOPMENT AUTHORITY**

A meeting of the Upper Dauphin Industrial Development Authority was held on January 14, 2014 at Shaffer & Engle Law Offices, LLC located at 512 Market Street, Millersburg, PA 17061 at 1:30 PM. This meeting was properly advertised in the Upper Dauphin Sentinel. (See Proof of Advertisement attached hereto and made a part hereof).

The Vice Chairman, Harold Engle, opened the meeting at 1:30 PM with a roll call. There were no members of the public in attendance.

### **Present:**

Mrs. Lori Schoffstall-Troutman Treasurer  
Mr. Harold Engle- Vice-Chairman  
Mr. David Hawley- Secretary

### **Absent:**

Mrs. Tamie Laudenslager- Assistant Secretary  
Mr. Dale Hoover- Chairman

### **Also Present:**

Mr. Jeffrey Engle, Solicitor, Shaffer & Engle Law Offices, LLC

### **MINUTES:**

The minutes of the May 7, 2013 meeting were approved as read.  
Motion by Mr. Hawley  
Seconded by Mr. Engle  
All were in favor.

### **REORGANIZATION:**

Reorganization occurred. All current positions were voted as a slate of candidates, with the exception of Assistant Secretary, which was made for Mrs. Laudenslager.

Properly motioned by Mr. Hawley, Seconded by Mr. Engle; All were in favor, none opposed.

### **NEW BUSINESS:**

Treasurer's Report was received from Mrs. Troutman-Schoffstall, which contained as follows:

As of December 31, 2013 we have the following balances on account with Susquehanna Banks:

**GENERAL CHECKING-** \$4,011.67;

**MONEY MARKET-** \$13,630.83

**RECEIVABLES-** Invoices have been mailed to the following:

Londonderry School (bonds issued 3/19/2003)- \$300- 2014

Homeland Center (bonds issued 5/22/2003)- \$300- 2014

Shadowfax Corporation (Tax exempt term loan issued 2/20/03)- \$300- 2014.

Chase Manhattan Trust Co of PA  
Association of Colleges and Universities of PA (7/23/1998)- \$300- 2014.

Bethesda Mission- (12/28/2012)- \$300- 2014

**UNFINISHED BUSINESS:**

None.

**COMMITTEE REPORTS:**

None.

**OFFICER REPORTS:**

None.

**PAYMENT OF BILLS:**

The Invoices presented for payment were as follows:

**Penn National Insurance-** 2014 Indemnity Bond. Annual Amount of **\$673.00**. (Bond was not needed as this was for the Ned Smith Center). Note that this amount may change, however, it has not increased since 2010 and Deibler, Straub and Troutman does not anticipate an increase for 2014.

**Shaffer & Engle Law Offices, LLC-** Annual fee \$500 (waived). Current charges **\$300.00**. See invoice.

**Harrisburg Patriot News** for meeting advertisement- **\$102.40.**

**Motion:** I hereby make a motion that we pay the bills presented in the total of **\$1,075.40.**

A motion from the floor was made by Mr. Hawley to pay the listed invoices totaling **\$1,075.40.** The motion was properly seconded by Mr. Harold Engle. All were in favor.

All were in favor, none opposed.

C. New Auditor Required

Brown, Shultz, Sheridan and Fritz- Completion of Annual Audit and DCED report; Will complete audit and provide DCED report (required) for UDIDA for cost of \$1,250.00.

Motion from the floor by Mr. Hawley, second by Mr. Engle. All were in favor, none opposed.

**VI. ADJOURNMENT**

There being no further business, I motion that we adjourn.

Motion by Mrs. Troutman-Schoffstall, second by Mr. Engle. All were in favor.

**Adjourned at 1:45 PM.**

BY THE SECRETARY:

/s/ David Hawley  
Mr. Hawley, Secretary