

MEETING MINUTES OF THE UPPER DAUPHIN INDUSTRIAL DEVELOPMENT AUTHORITY

A meeting of the Upper Dauphin Industrial Development Authority was held on March 11, 2016 at Shaffer & Engle Law Offices, LLC located at 512 Market Street, Millersburg, PA 17061 at 1:30 PM.

The Vice Chairman, Harold Engle, opened the meeting at 1:30 PM with a roll call. There were no members of the public in attendance. A quorum was established.

Present:

Mrs. Lori Troutman-Schoffstall Treasurer- *via* phone
Mr. Harold Engle- Vice-Chairman
Mrs. Tamie Laudenslager- Assistant Secretary

Absent:

Mr. David Hawley- Secretary
Mr. Dale Hoover- Chairman

Also Present:

Mr. Jeffrey Engle, Solicitor, Shaffer & Engle Law Offices, LLC

I. MINUTES:

The minutes of the November 20, 2015 meeting were approved as read.
Motion by Mrs. Laudenslager
Seconded by Mrs. Troutman-Schoffstall
All were in favor. Motion carried.

II. REORGANIZATION:

Reorganization occurred. All current positions were voted as a slate of candidates.

- Mr. Dale Hoover- Chair
- Mr. Harold Engle- Vice Chair
- Mr. David Hawley- Secretary
- Mrs. Tamie Laudenslager- Assist. Secy
- Mrs. Lori Troutman-Schoffstall Treasurer

Properly motioned by Mrs. Laudenslager, Seconded by Mr. Engle; All were in favor, none opposed. Motion carried.

III. UNFINISHED BUSINESS:

- A. A check to the Millersburg Borough was discussed at the meeting on November 20, 2015 and was later made payable to the Borough for their parks initiative project.

IV. NEW BUSINESS:

- A. Treasurer's Report was received from Mrs. Troutman-Schoffstall, which contained as follows:

As of February 29, 2016 we have the following balances on account with BB&T:

GENERAL CHECKING- \$2,645.65;

MONEY MARKET- \$11,658.91

RECEIVABLES- Invoices have been mailed to the following:

Londonderry School (bonds issued 3/19/2003)- \$300 for 2015 and 2016 was received.

Homeland Center (bonds issued 5/22/2003)- Payments received to date.

Chase Manhattan Trust Co of PA

Association of Independent Colleges and Universities of PA ("AICUP") (7/23/1998)- Paid \$400 for 2016, which will continue until 2025 under the agreement.

V. UNFINISHED BUSINESS:

None.

VI COMMITTEE REPORTS:

None.

VII. OFFICER REPORTS:

None.

VIII. PAYMENT OF BILLS:

The Invoices presented for payment were as follows:

- A. **Shaffer & Engle-** Annual fee of \$500.00 (legal) and current charges of \$9.24 (invoice was attached to agenda). A motion was made by Mrs. Troutman-Schoffstall, seconded by Mrs. Laudenslager. All were in favor. Motion carried.
- B. **Approval of the 2015 Audit**
BSSF completed our annual audit for 2015 and it was provided to DCED and the Borough of Millersburg. We certified our membership for DCED and the Borough. Motion was made by Mr. Engle to approve audit and the certification of membership, seconded by Mrs. Laudenslager. All were in favor, none opposed.

MEMBERSHIP UPDATE WAS PROVIDED

Mr. Hoover- Good through January 1, 2021.

Mr. Engle- Good through January 1, 2020.

Mrs. Troutman-Schoffstall- Good through January 1, 2018.

Mrs. Tamie Laudenslager- Good through January 1, 2017. (She was specially appointed by Council on June 12, 2013 to serve the unexpired term of Mrs. Katy Olinger through December 31, 2016).

Mr. Hawley- Good through January 1, 2019.

VI. ADJOURNMENT

There being no further business, I motion that we adjourn.

Motion by Mr. Engle, second by Mrs. Laudenslager. All were in favor.

Adjourned at 1:48 PM.

BY THE (ASSISTANT) SECRETARY:

/s/ Tamie Laudenslager
Mrs. Tamie Laudenslager